

CPAC Monthly Meeting

STUN 310 | 3:04pm-4:30pm | March 27, 2017



Attendees: Michael Spayd, Jared Coleman, Kristin Foy Samson, John MacDonald, Barb Caillet, Cassie Verardi, Zak Steiner, Aiesha Motley, Katie Watkins, Dorothy Gruich, Joe Minocchi,

Absent with Notice: Alison Doehring, Christine Kolaczewski-Ferris, Myra Weakland, David Perry, Marci Tomajko, Margo Ohlson,

Absent Without Notice: Sarah Hoge

1. Open Meeting

- Michael Spayd, Chair of CPAC, opened the meeting at 3:04pm.

2. Approval of meeting minutes

- Minutes approved, by group (February 17): {motion} Jared, {second} Katie, {no opposed}

3. Approval of Treasurer Report

- The CPAC account received money to cover the scholarship program. Outreach has been made to the CPs that received approval for the funding.
- Approval of report: {motion} Steiner, {second} Barb, {no opposed}

4. Committee and Meeting Updates

- Meeting with HLC on February 14 – Leigh Hall 414
- Meeting with President on February 27 – Student Union 312

5. University Council Standing Committee Updates

- See attachment

6. New Business

- Election
 - Election is currently in process and will end on April 5.
- SEAC Recognition Program
 - CPAC decided that the committee will no longer have any connection with program.
- Michael Spayd sent an email of appreciation to President Wilson for attending the February 27 meeting. He emailed back and thanks the group for its positive work.
- The campus will be going tobacco free on July 1, 2017. There is a communication plan in the works and will start to come out to campus in April.

7. Adjournment from CPAC.

- Michael Spayd, Chair of CPAC, adjourned the meeting at 3:36pm.

Contract Professionals	Membership 2016-2017 Term	
University Council Standing Committees	Advisory	At Large
Budget and Finance	Zak Steiner (term end: 2019)	Jessica DeFago (term end: 2016)
<i>The group has been working on the end of the 2017 FY budget and forming the 2018 budget. The committee has been endorsing some items to bring to UC.</i>		
Communications	Kristin Foy Samson (term end: 2019)	Scott Roberts (term end: 2018)
<i>A presentation was given to UC on the revamping and changes being made to the UA mobile application and other forms electronic information. The group gave out information for UA faculty, staff and CPs on how read the student zipmail. The committee is also researching the implementation of an Ombuds position on campus.</i>		
Information Technology	Katie Watkins (term end: 2019)	Jeanette Berger (term end: 2018)
<i>Did not meet.</i>		
Physical Environment	Dorothy Gruich (term end: 2018)	Pam Brandenstein (term end: 2017)
<i>Conversations took place on topics of gender neutral restrooms, composting and needle dispensers across campus.</i>		
Institutional Advancement	Jared Coleman (term end: 2019)	Steve Kaufman (term end: 2017)
<i>Meeting was spent on education of the division and events that are taking place.</i>		
Recreation & Wellness	Marci Tomajko (term end: 2017)	Katie Sigal Papp (term end: 2018)
<i>Conversations were held on food in security</i>		
Student Engagement and Success	Barb Caillet (term end: 2019)	Carol Pleuss (term end: 2018)
<i>Did not meet</i>		
Talent Development & Human Resources	Myra Weakland (term end: 2017)	Alisa Benedict O'Brien (term end: 2018)
<i>Discussions continued on ways the University can save money. The committee submitted information to HR leadership.</i>		
University Council	Cassie Verardi (term end: 2018)	Tonia Ferrell
<i>The last meeting took place on March 14 and lasted 2.5 hours. There was talked about a campus wellness website. President Wilson gave updates on admissions, text book cost reductions, E&Y dashboard team, transfer process, veteran students, cost saving items. Provost Ramsier said that we currently have no update from HLC. He also talked about a topic that is circulating the state legislature on reducing college tenure and the tenure of teaching when it comes to undergrad and graduate courses.</i>		